



Municipal Office

1355 Peddlers Dr.
Mattawa, ON
POH 1V0

Hours of Operations

Monday to Friday
8:30 a.m. to 4:00 p.m.

Phone Number

705-744-2700

Fax Number

705-744-0309

Email

administration
@calvintownship.ca

Website

www.calvintownship.ca

After Hours Number

705-497-6961

Call if you need to get a
hold of staff for
Animal Control, Road
Concerns, Livestock
Valuer

Municipality of Calvin Newsletter

Issued January 14, 2022 by Cindy Pigeau, Clerk /Treasurer

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New to us 2004 Spartan Pumper Firetruck



REMINDER

By-Law No. 2004-013—Excerpt: 3. No person shall move snow within the road allowance from one side of the cleared portion of the road allowance intended for vehicular & pedestrian traffic to the other side of the road allowance. Please take this into consideration when clearing your snow this winter. Please also keep snow clear from mailboxes and post so flying snow from the plows do not damage them.

Ministry of Agriculture, Food and Rural Affairs January 2022 Newsletter Link



<http://www.omafra.gov.on.ca/english/rural/edr/events-training.htm>

CALVIN LANDFILL 111 Adams Road

CALVIN RECYCLES

Keep up the good work!

You are making a difference!

Oct. 1 to Mar 31

Tues. 1pm-4pm

Sat. 10am-3pm

(CALVIN RESIDENTS ONLY)

JANUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
						Penalties and Interest
2	3	4	5	6	7	8
	Municipal Office Open at 8:30am	Payroll		A/P		
	Mechanical Roadside Brushing					
9	10	11	12	13	14	15
		Council Meeting		A/P		
	Mechanical Roadside Brushing					
16	17	18	19	20	21	22
		Payroll				
23	24	25	26	27	28	29
		Council Meeting		A/P	Year End Audit Begins	
				Application for NORDS Funding Due		
30	31					
	Accountant & Staff Working on Audit					
Council		Administration	Fire	Recreation		Roads

FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Penalties and Interest				
	Accountant & Staff Working on Audit					
6	7	8	9	10	11	12
		Payroll		A/P		
		Council Meeting				
13	14	15	16	17	18	19
	 Valentine's Day					
	Audit by Grant Thornton/Interim Taxes					
20	21	22	23	24	25	26
	Family Day - Municipal Office Closed	Payroll		A/P	T4's Due	
		Council Meeting				
	Interim Taxes					
27	28					
Council		Administration	Fire	Recreation		Roads



Corporation of the Municipality of Calvin Public Notice

Call for Bids on Used Propane Furnace

The Municipality of Calvin has recently replaced the propane furnace at the Calvin Public Works Garage. As a result, the used propane furnace is available to the highest bidder.

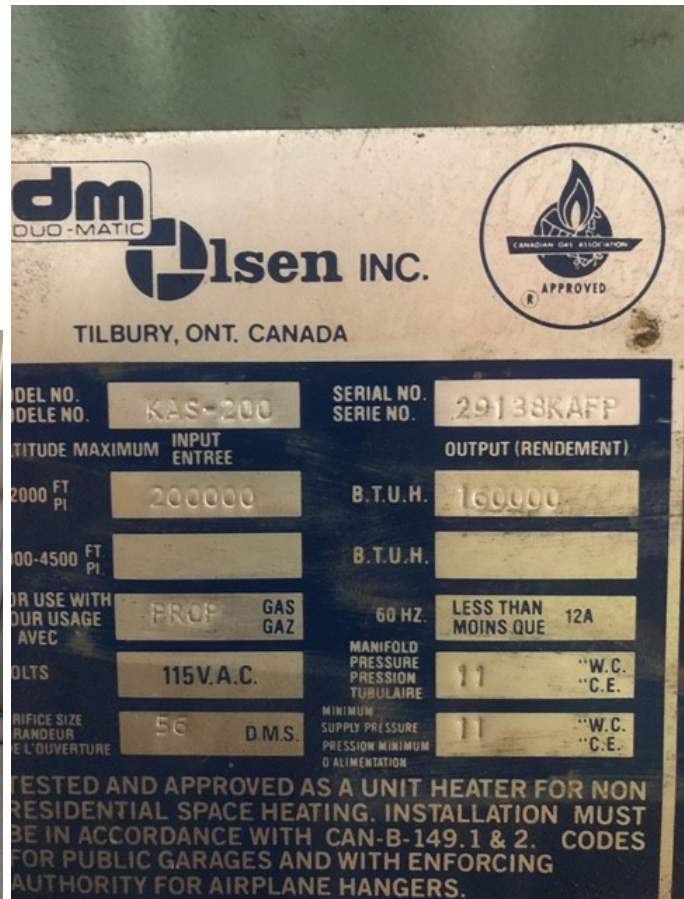
Requests to view the furnace can be organized by contacting the Municipal office. The successful bidder will be responsible for the removal of the used propane furnace from Municipal property (at the bidder's expense). All bids must be received at the Municipal office, located at 1355 Peddlers Drive, by Thursday February 10th, 2022 at 2 pm. Those interested must submit bids, in writing, to the Municipality of Calvin, c/o Clerk-Treasurer during regular office hours, Monday to Friday 8:30 am to 4 pm or by email at clerk@calvintownship.ca.

All bids received by the deadline will be opened by the Municipal Clerk during the Council Meeting on the evening of February 22nd, 2022. The successful bid will be awarded to the highest bidder, who will then be notified on February 23rd, 2022. Date and time of pick-up must be coordinated in advance with the Municipal office. The equipment must be removed from Municipal property by March 3rd, 2022.

If you have any questions, please contact
Chris Whalley, Roads Superintendent at
705-744-2210.

Olsen Inc, Duo Matic, Furnace

Serial
#2913KAFF
BTU/h 160000
Model #KAS-200





Bids for Used Propane Furnace

All bids shall be delivered to the Municipal Office at 1355 Peddlers Drive, Mattawa, Ontario, P0H 1V0 in an envelope or by email to clerk@calvintownship.ca entitled "PROPANE FURNACE BID" by 2:00 p.m. on Thursday February 10th, 2022.

Full Name: _____

Address:

Phone Number: _____

OFFERED BID: _____ (In Canadian Dollars)

By signing and submitting this form you agree that the equipment being sold is "AS IS" with no warranties or guaranties attached with respect to the equipment's performance immediately or any time after the sale transaction has been completed.

Signature

Date

Frostbite

What Is Frostbite?

Frostbite is the freezing of the skin and/or the bodily tissues under the skin. The fluids in the tissues and cellular spaces freeze and crystallize. This can cause damage to the blood vessels and result in blood clotting and lack of oxygen to the affected area. Infection and death and decay of tissue (gangrene) can occur, with subsequent loss of body parts.

Is Frostbite A Serious Condition?

It can be. Serious cases of frostbite have been known to kill and damage tissue to the extent that amputation has been required. The extent of frostbite is best evaluated by a qualified medical professional.

What Parts Are Most Commonly Affected?

The hands, feet, ears, nose and face most often suffer frostbite.

What Causes Frostbite?

Frostbite is caused by exposure of the body to temperatures below freezing (32°F). Several factors can contribute to its development including:

- length of time a person is exposed to the cold
- temperature outside
- force of the wind (wind chill factor)
- humidity in the air
- wetness of clothing, shoes and body coverings
- ingestion of alcohol and other drugs
- high altitudes

Is It True That Frostbite Can Occur In Just a Few Minutes?

If the conditions are cold with a high wind-chill factor or if the temperature is bitterly cold, the brief exposure of uncovered body parts (for example, the ears) can actually result in frostbite in just minutes.

Who Is At Greater Risk?

The elderly and young are particularly susceptible. Additionally, persons with circulation problems, such as diabetics; history of previous cold injuries; those who use particular drugs (such as alcohol, nicotine and beta-blockers); and those with recent injury or blood loss are at risk. Although not medically related, it seems that persons from southern or tropical climates may also be more at risk.

When in frostbite-causing conditions, dress appropriately, stay near adequate shelter, avoid alcohol and tobacco, and avoid remaining in the same position for long periods.

What Are The Signs and Symptoms of Frostbite?

Mild frostbite (frostnip) affects the outer skin layers and appears as a blanching or whitening of the skin. Usually, these symptoms disappear as warming occurs, but the skin may appear red for several hours.

In severe cases, the frostbitten skin will appear waxy looking with a white, grayish-yellow or grayish-blue splotchy color. The affected part(s) will have no feeling (numbness) and blisters may be present. The tissue will feel frozen or "wooden". This indicates a very serious condition.

Other symptoms that indicate frostbite are swelling, itching, burning and deep pain as the area is warmed.

Can I Treat Frostbite Myself?

If you think you may have frostbite, even if it is a mild case, it is highly recommended that you consult a medical professional. The following list will provide some guidelines to decrease the chance that you suffer further injury:

DO LIST. . .

- Have your injury re-warmed under medical supervision, if possible.
- Get to a warm place where you can stay warm after thawing.
- Rest the injured areas (avoid walking on frostbitten feet, etc.).
- Use lukewarm water (100°F = 38°C, should be warm to the touch - not hot) for 30 to 45 minutes until a good color



(flush) has returned to the entire area. This process may be painful, especially the final ten minutes. You may apply warm towels or immerse the area.

- If warm water is not available, cover the area with a warm hand or warm object.
- Leave the blisters intact. Cover with a sterile or clean covering if protection is needed to prevent rupturing.
- Keep the affected part(s) as clean as possible to reduce the risk of infection.
- Elevate the area above the level of the heart.
- Offer a hot beverage such as coffee or tea if the affected person is fully awake.
- Make sure your tetanus booster is within 10 years.

DO NOT LIST. . .

- Don't allow the injury to thaw then refreeze. This is very dangerous and can cause serious or permanent injury. It is better to delay warming. For example, keep walking to a permanent shelter rather than warm frozen toes at a temporary shelter and then expose them to more cold on the rest of the trip.
- Don't use dry heat (sunlamp, radiator, heating pad, etc.) or hold the injured area next to a fire to thaw it. Don't thaw the injury in melted ice.
- Don't rub the area with snow.
- Don't use alcohol, nicotine or other drugs that may affect blood flow.

How Can I Prevent Frostbite?

Proper clothing for winter weather insulates from the cold, lets perspiration evaporate and provides protection against wind, rain and snow. Wear several layers of light, loose clothing that will trap air, yet provide adequate ventilation. This is better protection than one bulky or heavy covering. Best fabrics for the cold are wool, polyester substitutes and water-repellent materials (not waterproof, which holds in perspiration). Down coats and vests are warm;

however, if down gets wet it is not an effectively warm fabric.

- Coverings for the head and neck are important. Hats, hoods, scarves, earmuffs and facemasks are good protection.
- Protect your feet and toes. Wear two pairs of socks - wool is best, or cotton socks with a pair of wool on top. Wear well-fitted boots that are high enough to cover the ankles.
- Hand coverings are vital. Mittens are warmer than gloves, but may limit what you can do with your fingers. Wear lightweight gloves under mittens so you'll still have protection if you need to take off your mittens to use your fingers.
- Be sure your clothing and boots are not tight. A decrease in blood flow makes it harder to keep the body parts warm and increases the risk of frostbite.



Summary

Frostbite can be a serious, disabling condition. Use your head! Keep safety in mind when traveling in cold weather, during winter sports participation and when outside during the frigid winter months.



Stay **Fire Safe** While Staying **Warm**

Heating equipment is a **leading cause** of home fires in Ontario.

What **heating equipment** in my home can cause fires?



FIREPLACES AND FIREPLACE INSERTS



WOODSTOVES



CHIMNEYS

How do I keep **myself** and my **loved ones** safe?

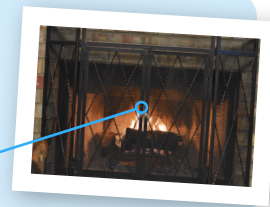
- Ensure woodstoves, fireplaces and fireplace inserts are installed by a **qualified technician** according to **manufacturer's instructions**.
- Have your heating system, vents and chimneys inspected and cleaned annually by a **qualified service technician**.
- Ensure all outside heating vents are **not blocked**.

Install **smoke** and **carbon monoxide** **alarms** on every storey of your home.

Test them every month.



- Allow ashes from your woodstove or fireplace to cool before emptying them into a **metal container** with a tight-fitting lid. **Keep the container outside**.
- **Always use a fire screen around the fireplace!**



For more information contact your **local fire department**.



Office of the Fire Marshal and
Emergency Management
ontario.ca/firemarshal

LOOKING FOR: PERSONS LIVING WITH DEMENTIA **& THEIR CARE PARTNERS**

To take part in a study about care practices that help improve the physical & cognitive functioning after a hospital stay.

Participation will involve one interview via telephone or videoconference or at your home.

HONORARIUM PROVIDED

Patients may be eligible if they are:

- ✓ Living in a rural community in Ontario, Nova Scotia, or Alberta
- ✓ Being discharged from hospital or have been discharged from hospital for an illness in past 30 days
- ✓ Aged 60+
- ✓ Have a care partner helping them after discharge

Care partners may be eligible if they are:

- ✓ Aged 18+
- ✓ An unpaid relative, partner, or friend and the primary care provider of a patient after discharge



For more information about the study please contact Jeffrey Butler at jibutler@yorku.ca or call 1-604-813-7128

OPTIONS FOR EMAILING TAX BILL

As of March 1, 2019, we have the authority to send your tax bill by email. If you would like to receive your future tax bills by email, please let us know by sending us an email at administration@calvintownship.ca or sending your email address along with your payment.

OPTIONS FOR TAX REMITTANCE

- In person at our office using cash or cheque (sorry **no debit/credit cards**)
- In our drop-off box just outside the Municipal Office Door. If dropping off cash, please drop off during Municipal Office Hours. We are not responsible for payments until they are received in the office.
- **NEW** – Tax Installment Direct Withdrawal – Please call the office to obtain the proper form to fill out and return
- **NEW** – E-Transfers to administration@calvintownship.ca – PLEASE NOTE: E-Transfers requiring passwords will **NOT** be accepted.
- By mail (cheque or money order)
- Canadian customers may use the following bill payment remittance services at participating financial institutions (eg Caisse Populaire/Desjardins, Scotiabank, CIBC or Credit Union): automated banking machine (ABM), or over the counter, or online, or telephone
- Pay Online- All you need is internet access and a major credit card.

To start using Pay Online:

1. Go to www.calvintownship.ca and click on **“MAKE A PAYMENT”**
2. Enter the required information, the amount you would like to pay and **make sure you enter your 19 digit Property Roll Number in the Description Field** and click on **“Submit”**
3. Review the amount (note there is a 3% convenience fee)
4. Pay with a major credit card
5. Click **“Complete Payment”**



So You Want to *Run For Council*



For several elections, I have facilitated a workshop for people interested in running for council in their community. As you know, people often run for office with no idea of the scope of duties, workload or responsibilities of a member of council.



These sessions last about two hours and provide an overview and an opportunity to ask questions. Some of the topics include responsibilities of a member of council, the head of council and staff. Also, I provide a brief summary of municipal powers and how they are exercised. Municipal conflict of interest, the members' Code of Conduct and the role of Council's Integrity Commissioner are always of great interest. Know what you are signing up for.

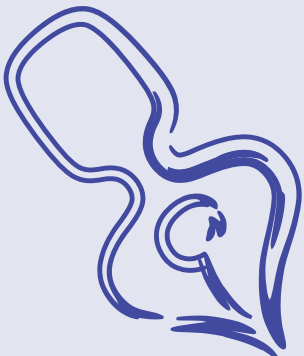


If the world continues to unfold as it should, each session will be in person and will be held in your community.



Based on past experience, there are opportunities for more than one municipality to organize this workshop. It can be organized as a county, region or district wide event.

I have already booked workshops in March and April 2022. **If you or an organization in your community is interested in hosting a candidates workshop please phone or email me to book a time.**



Fred Dean is a municipal coach and former municipal solicitor with extensive experience. He has delivered numerous orientation and councillor training sessions across Ontario. He has presented workshops and webinars to municipal administrators across the province for years.

Call 416 553 8811 or email: webinar@citysolicitor.net

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, DECEMBER 14, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijm, Fire Chief Dean Maxwell and Clerk-Treasurer Cindy Pigeau.

Regrets: Chris Whalley

Guests: Mr. Dean Grant, Peggy Young-Lovelace (E4M)

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: Mr. Dean Grant – Road Use Agreement
Expertise for Municipalities (E4M) – HR Policy Update

REPORTS FROM MUNICIPAL OFFICERS: Chris Whalley, Roads Superintendent
Dean Maxwell, Fire Chief
Shane Conrad, Chief Building Official – Written Report Only

2021-295 AMENDMENT TO AGENDA

Moved by Coun Cross and seconded by Coun Shippam that Council hereby authorizes the following amendments to the December 14, 2021 agenda:

1A) Municipality of Calvin Amendment to Agenda

11. As per Section 239 (3.1) for the purpose of education and training RE: Council’s Role and legal obligations as an Employer; Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer; **Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board RE: Stewarts Road.**

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-296 BY-LAW NO. 2021-035 BEING A BY-LAW TO CONFIRM THE APPOINTMENT OF TWO PEOPLE TO FILL TWO VACANCIES ON COUNCIL

Moved by Coun Shippam and seconded by Coun Cross (First Reading), moved by Coun Brooker and seconded by Coun Castelijm (Second Reading), moved by Coun Cross and seconded by Coun Shippam (Third and Final Reading), that by-law no. 2021-035 being a by-law to confirm the appointment of two people to fill two vacancies on council. This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea

Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-297 ADOPT MINUTES OF TUESDAY, NOVEMBER 23, 2021 COUNCIL MEETING

Moved by Coun Castelijn and seconded by Coun Brooker that the minutes of the regular meeting of Council held on Tuesday, November 23, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-298 ADOPT MINUTES OF TUESDAY, DECEMBER 7, 2021 COUNCIL MEETING

Moved by Coun Shippam and seconded by Coun Brooker that the minutes of the special meeting of Council held on Tuesday, December 7, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-287 BY-LAW #2021-034 THAT BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE TOWNSHIP OF CHISHOLM, TOWNSHIPS OF BONFIELD AND PAPINEAU-CAMERON AND THE MUNICIPALITIES OF CALVIN AND EAST FERRIS FOR THE ENFORCEMENT OF MUNICIPAL BY-LAWS

Moved by Coun Castelijn and seconded by Coun Cross that being a by-law to enter into an agreement between the

Township of Chisholm, Townships of Bonfield and Papineau-Cameron and the Municipalities of Calvin and East Ferris for the enforcement of Municipal By-laws. This by-law received third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-299 APPOINTMENT OF MEMBER IF PAPINEAU-CAMERON COUNCIL TO THE CASSELLHOLME BOARD OF MANAGEMENT

Moved by Coun Cross and seconded by Coun Shippam that whereas the Council of the Township of Papineau-Cameron has been requested to represent the Townships of Papineau-Cameron and South Algonquin, the Municipality of Calvin and the Town of Mattawa on the Cassellholme Board of Directors for the remainder of the term by Cassellholme; Now therefore be it resolved that the Council of the Corporation of the Municipality of Calvin fully supports a member of the Township of Papineau-Cameron Council being appointed to the Cassellholme Board of Directors for the remainder of the term.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-300 CONDITIONAL SUPPORT OF BORROWING SUMS NECESSARY TO MEET CAPITAL COSTS OF REBUILD OF CASSELLHOLME – CONDITIONAL ON REVIEW AND TRANSITION OF CASSELLHOLME FROM A TERRITORIAL HOME TO A MUNICIPAL HOME FOR THE CITY OF NORTH BAY

Moved by Coun Castelijn and seconded by Coun Brooker that whereas the Board of Management for the District of Nipissing East has selected a general contractor for the redevelopment of Cassellholme; And whereas the Province of Ontario will guarantee the Provincial Construction Fund Subsidy thereby removing this obligation of the member municipalities; And whereas the Ministry of Long-Term Care, on November 29, 2021 provided conditional approval for the Board of Management for the District of Nipissing East to secure a general contractor and proceed with construction; And whereas section 127(3) of the *Long-Term Care Homes Act, 2007*, S.O. 2007, c.8 (the "Act") provides as follows: "**Power of district homes to borrow for capital costs** 127(3) In circumstances prescribed by regulation and subject to any restrictions or requirements that may be prescribed by regulation, a board that meets the prescribed requirements may borrow such sums as the board considers necessary to meet the capital costs it estimates under subsection (1)." And whereas subsection 294.2 of O.Reg 79/10 to the Act provides as follows: "**Capital Costs** 294.2 For the purposes of subsection 127(3) of the Act, a board may borrow such sums as the board considers necessary to meet the capital costs it estimates under subsection (1) of that section in either of the following circumstances:

1. Every supporting municipality of the board has passed a resolution that,
 - i. Supports such borrowing by the board, and
 - ii. Acknowledges that any repayments on the borrowed sums that the board is required to make that are not covered by the available current revenues of the board are subject to apportionment to supporting municipalities under subsection 126(1) of the Act.

2. The board is refinancing existing debt.”

And whereas The Corporation of the Municipality of Calvin wishes to pass a resolution that supports the borrowing by the Board of Management for the District of Nipissing East;

The Corporation of the Municipality of Calvin hereby resolves as follows:

1. Provided that and conditional upon the Board of Management for the District of Nipissing East irrevocably and unconditionally resolving, covenanting and agreeing in writing to execute and deliver such further and other agreements, assurances, undertakings, acknowledgements or documents, cause such meetings to be held, resolutions passed and by-laws enacted, exercise their vote and influence and do and perform and cause to be done and performed any further and other acts and things as may be necessary or desirable in order for the review and transition of Cassellholme from a territorial district home established and maintained under a board of management to a municipal home to be maintained by The Corporation of the City of North Bay, then:
 - (a) In accordance with subsection 294.2 of O.Reg 79/10 to the Act, The Corporation of the Municipality of Calvin shall resolve to:
 - (i) support the Board of Management for the District of Nipissing East borrowing such sums as the board considers necessary to meet the capital costs it estimates under subsection 127(1) of the Act for the redevelopment of Cassellholme; and
 - (ii) Acknowledge that any repayments on the borrowed sums that the board is required to make that are not covered by the available current revenues of the board are subject to apportionment to supporting municipalities under subsection 126(1) of the Act.
 - (b) The Corporation of the Municipality of Calvin shall resolve to enter into a guarantee with Ontario Infrastructure and Lands Corporation, on terms and conditions satisfactory to The Corporation of the Municipality of Calvin in its sole and absolute discretion, to undertake and agree to guarantee The Corporation of the Municipality of Calvin’s proportionate contribution of the Board of Management for the District of Nipissing East’s debts, liabilities and obligations, present, or future, direct or indirect, absolute or contingent, at any time or from time to time due or accruing, due and owing by, or otherwise payable by, the Board of Management for the District of Nipissing East to Ontario Infrastructure and Lands Corporation that relate to the redevelopment of Cassellholme.
2. That a copy of this resolution be sent to the Board of Management for the District of Nipissing East and all member municipalities listed in Schedule 4 on O.Reg. 79/10, Minister of Long-Term Care, Rod Phillips, Minister of Health, Christine Elliott, MPP Vic Fedeli, and MPP John Yakabuski.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-301 RESULTS OF REQUEST FOR QUOTATIONS FOR 2022-2023 WELL MONITORING AT THE CALVIN LANDFILL SITE

Moved by Coun Shippam and seconded by Coun Brooker that Council acknowledged the following bids were received for RFQ (Request for Quote) CAL2021-03 for the 2022-2023 Well Monitoring and Reporting Contract:

1. EXP Services Inc. - \$21,776.23
2. Pinchin Ltd. - \$25,752.70
3. Story Environmental - \$35,300
4. A & A Environmental Consultants - \$51,001.60
5. DST Consulting Engineers Inc - \$ 22,422.59
6. Knight Piesold Ltd. - \$39,324.00

and will be subsequently reviewed by Staff for recommendation to Council on January 11, 2022 based on the merit point evaluation system as outlined in the RFQ.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-302 BY-LAW NO. 2021-037 BEING A BY-LAW TO ADOPT A STRATEGIC PLAN FOR THE YEARS 2022 TO 2026 Moved by Coun Castelijm and seconded by Coun Cross (First Reading), moved by Coun Cross and seconded by Coun Castelijm (Second Reading) that being a by-law to adopt a strategic plan for the years 2022 to 2026. This by-law received 1st & 2nd reading on Tuesday, December 14, 2021 and will come before Council for a 3rd and final reading on Tuesday, January 11, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-303 BY-LAW NO. 2021-036 BEING A BY-LAW TO AMEND THE APPOINTED MEMBERS TO THE COMMITTEE OF ADJUSTMENT FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Shippam and seconded by Coun Brooker (First Reading), Moved by Coun Brooker and seconded by Coun Cross (Second Reading), Moved by Coun Shippam and seconded by Coun Castelijm (Third and Final Reading), that being a by-law to amend the appointed members to the committee of adjustment for the Municipality of Calvin. This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-304 ADDITION TO THE AGENDA – CONFIRMATORY BY-LAW

Moved by Coun Castelijn and seconded by Coun Shippam that the Council of the Corporation of the Municipality of Calvin authorize the addition to the agenda of a confirmatory by-law to be placed on the agenda at the end of every meeting.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-305 BY-LAW NO. 2021-038 BEING A BY-LAW TO APPOINT A MUNICIPAL ADMINISTRATOR FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Cross and seconded by Coun Brooker (First Reading), Moved by Coun Brooker and seconded by Castelijn (Second Reading) that being a by-law to appoint a municipal administrator for the Municipality of Calvin. This by-law received 1st & 2nd reading on Tuesday, December 14, 2021 and will come before Council for a 3rd and final reading on Tuesday, January 11, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-306 CLOSED PORTION

Moved by Coun Cross and seconded by Coun Brooker that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (3.1) for the purpose of education and training RE: Council's Role and legal obligations as an Employer; Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer; Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board RE: Stewarts Road.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-307 OUT OF CLOSED

Moved by Coun Cross and seconded by Coun Brooker that be it resolved that the Council for the Corporation of the Municipality of Calvin arise from Closed Session at 10:32 p.m. and report as follows: That Council was presented with educational information and training from Expertise for Municipalities (E4M) – RE: Council's Role and Legal Obligations as an Employer, discussed performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer and Road Use Agreement for Stewarts Road.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-308 BY-LAW NO. 2021-039 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNIL (OCTOBER 1, 2021 TO DECEMBER 31, 2021).

Moved by Coun Castelijn and seconded by Coun Cross (First Reading), Moved by Coun Shippam and seconded by Coun Brooker (Second Reading), Moved by Coun Shippam and seconded by Coun Brooker (Third and Final Reading), that being a by-law to confirm the proceedings of council (October 1, 2021 to December 31, 2021). This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-309 ADJOURNMENT

Moved by Coun Castelijn and seconded by Coun Cross that this regular meeting of Council now be adjourned at 10:39 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL MEETING WEDNESDAY, DECEMBER 22, 2021

The special meeting of Council was held electronically (by Zoom) on this date. Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Chrisine Shippam, Coun Kim Brooker, Coun Bart Castelijn, and Cindy Pigeau.

Regrets: 0 Guests: 0

The meeting was called to order at 6:30 p.m. by Mayor Pennell

ATTENDANCE: All Council Members Present

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

The Mayor thanked all Council Members for accepting no remuneration for this short meeting.

2021-310 CASSELLHOLME PROCEEDING WITH FINANCING FROM INFRASTRUCTURE ONTARIO
Moved by Coun Cross and seconded by Coun Castelijn that be it resolved that the Corporation of the Municipality of Calvin approves the Cassellholme Board of Management's ability to proceed with financing of the Cassellholme Redevelopment through Infrastructure Ontario, subject to the Corporation of the Municipality of Calvin's final approval of the financing agreement.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-311 BY-LAW NO. 2021-040 TO CONFIRM THE PROCEEDINGS OF COUNCIL (December 22, 2021)

Moved by Coun Brooker and seconded by Coun Shippam (First Reading), Moved by Coun Castelijn and seconded by Coun Shippam (Second Reading), Moved by Coun Brooker and seconded by Coun Cross (Third Reading) that being a by-law to confirm the proceedings of Council (December 22, 2021 – Special Meeting of Council). This By-law received the 1st, 2nd, 3rd and final reading on Wednesday, December 22, 2021 and finally passed before an open Council on this date.

First Reading

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Second Reading

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
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Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Third Reading

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-312 ADJOURNMENT

Moved by Coun Brooker and seconded by Coun Shippam that this special meeting of Council now be adjourned at 6:42 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried